



***Annual Registration & Census 2022 -
Participation in Community Services cum Training/Activities
(For Silver Jubilee District)***

In renewing the registration annually, Scout Groups / units have to provide information on their participation in community services cum training/activities. To facilitate recording the information concerned timely, the Association now provide the excel e-form "Participation in Community Services cum Training/Activities (Form TA_2022)". The duly completed Form can be directly uploaded to the E-Census by the end of the year as part of the annual registration and census process.

The excel e-form can be downloaded for use by scanning the QR code below.

YUNG Kin-man
Deputy Chief Commissioner (Management)



[Form TA_2022](#)

Scout Association of Hong Kong
Participation in Community Services cum Training/Activities (From 1 January to 31 December 2022)

1. Please provide information on all (including face-to-face and online) services / training & activities organised by your unit, or co-organised with other organisation(s) /Scout unit(s), or participated in by your unit. If the event consists of elements on both services and training & activities, please fill in both "Service Type" and "Activity Type".
2. If the service / training / activity was organised by your unit, please provide information of all the Scout participants, including those of the other participating Scout unit(s). If the service / training / activity was co-organised with other organisation(s) / Scout unit(s) or organised by other organisation(s) (including Association Headquarters), please provide information of the Scout participants of your unit only. If the service / training / activity was organised by other Scout unit and your unit was only participating, NO information is required.
3. **Abbreviation of type of "Activity":**
 A01.Assessment of Proficiency Badge/Emblem A02.Members' Sectional Training A03.Leader Training A04.All Other Trainings A05.Workshop A06. Exchange Program A07.Fun Day / Party / Gathering
 A08.Ceremony A09.Competition (e.g. Trophy Competition) A10.Camping A11.Day Camp A12.Visiting A13.Meeting A14.Outdoor Activity (e.g. Hiking, Picnic)
 A15.Performance A16.Interest Class A17.Scout Members Recruitment A18.Social Integration Programme A19.Talk / Seminar
4. **Abbreviation of type of "Service":**
 S01.Crowd Control S02.Assisting in proceedings of program S03.Performance S04.Blood Donation S05.Environmental Protection (e.g. Leave No Trace, Cleaning Campaign)
 S06.Social Integration Service S07.First Aid Service S08.Fundraising (e.g. Charity Walk) S09.Collecting Flag-selling Coin Bags S10.Services for the needy (e.g. Visiting, Elderly Service)
5. **"Total No. of Man-hour spent in Organising"** = (All time for planning, site visits, preparation, evaluation etc.) x (No. of people who have participated in the service/activity organising process).
6. If the event was cancelled, please select "Cancelled" under the header "Date". Under the header "Total No. of Man-hours spent in Organising", please provide related information, and please fill in "0" under the header of "No. of Participants"
7. Please submit this completed form by uploading it to the e-Census on or before 15 January 2023.

Name of Service/Activity	Date	Organiser	Location	Activity Type	Service Type	Total No. of Man-hours spent in Organising (For planning, site visits, preparation, evaluation etc.)			No. of Participants						Duration of Event (No. of hours)	Total No. of Service hours (No. of participants x Duration of Event)
						No. of hours	No. of people	Total No. of Man-hours	Grasshopper Scouts	Cub Scouts	Scouts	Venture Scouts	Rover Scouts	Leaders / Lay Members		
<i>E.g. Annual Camping</i>	<i>06/JUN</i>	<i>U03.District</i>	<i>P01.Local</i>	<i>A10.Camping</i>	<i>N/A</i>	70	5	350	0	261	58	7	10	72	7	2856
<i>E.g. School Sports Day</i>	<i>Cancelled</i>	<i>U03.Others</i>	<i>P01.Local</i>	<i>N/A</i>	<i>S01.Crowd Control</i>	2	5	10	0	0	0	0	0	0	0	0
1								0								0
2								0								0
3								0								0
4								0								0
5								0								0
6								0								0
7								0								0
8								0								0
9								0								0
10								0								0
11								0								0
12								0								0
13								0								0
14								0								0
15								0								0

Please click the cell and select appropriate information from the pull-down menu therein.