



Annual Group Registration & Census 2021 (For Silver Jubilee District)

1. Annual Group Registration

Pursuant to Rule 2.2.3 of the “Policy, Organisation and Rules” (“POR”) of the Association – Annual Renewal of Registration,

- (i) A Scout Group is registered as a unit of the Association only when its registration is current and valid.
- (ii) The initial registration of a Group is only valid until the next 31 January following the issuance of the Certificate of Registration. It shall be renewed on or before 31 January in each subsequent year. The District Commissioner shall have to satisfy that the conditions for registration as listed in the POR will continue to be met by the Group.

Without valid registration on 1 February 2022, Scout Group must cease all Scout activities.

2. Census and Participation in Community Services cum Training/Activities and Service Hours

The Association advocates participation in community services, and always aims at providing young people with challenging and progressive training programmes. Strength of the Scout Movements and participation in community services cum Scout training/activity are the key performance indicators of the Association. In this regard, all Scout units are required to provide the data concerned for submission by the Association to the Home Affairs Bureau.

3. Submission of Forms

All Scout units are required to submit the following Forms via the e-Census website (<https://service.scout.org.hk/e-census/index.asp>) 【 The QR Code below refers 】 **on or before 15 January 2022.**

Category	Scout Group	District
Annual Registration &/or Census	Form GR	Form E
Participation in Community Services cum Training/Activities	Form TA(e) (<u>OR</u> by, through Form TA(e), uploading the duly completed excel e-form [†] .)	

[†] Excel e-form circulated under [Administration Circular No. 23/2021](#).

Administration Branch of the Association will deliver by mail the user account and password information (Annex L) to the Scout Group. For Scout Groups that have not received the user account and password information by 23 November 2021, please contact Administration Branch.

Please read and follow the Important Notes on the Forms and Guidance Note (Annex GR) (applicable for Scout Group) before completion.

Units can also download the Forms from the e-Census website and return to Administration Branch (Address: Room 1012, 10/F, Hong Kong Scout Centre, Scout Path, Austin Road, Kowloon / Fax: 2302 1001). Please label “Census 2021” on the envelope if return by post.

Should you have any enquiries, please contact District Clerical Support Team at 2957 6390.



e-Census website

A handwritten signature in black ink, consisting of a large, stylized loop followed by a few vertical strokes.

(YUNG Kin-man)
for Chief Commissioner