Safe from Harm Online Self-learning Course

In accordance with Safe from Harm Policy of the Association, all Leaders (i.e. Commissioners, Scouters, Instructors and Cadets) and Professional Scouters/Salaried Staff of the Association are required to complete the training on "Safe from Harm".

To support the implementation of this policy, the Training Branch launched an online Self-learning Course on Safe from Harm. Before attempting this course, please read the attached Frequently Asked Questions (FAQ) and "Introduction and How to complete the online course" section on the online learning platform; or attend a briefing session to be held by the Training Branch to learn more about the course operation. Please refer to the relevant circular for arrangements.

The link for the Safe from Harm Online Self-learning Course is: https://sfh.scout.org.hk

For enquiries, please contact staff of the respective Branch/Region/Subsidiary.

CHAN Yung
Training Commissioner

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Scout Association of Hong Kong
Safe from Harm Online Self-learning Course
Frequently Asked Questions (FAQ)

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1. **How can I join the Safe from Harm Online Self-learning Course (SfH Course)?**

   Answer: After registering your account on the SfH Course platform, you may follow the instructions in the "Confirmation Email" to log in and join the Course.

2. **Is the Certificate of World Organization of Scout Movement (WOSM) Online Course on Safe from Harm equivalent to the SfH Course certificate issued by Scout Association of Hong Kong?**

   Answer: Yes. If you have completed the WOSM Safe from Harm Online Course, you are not required to complete the SfH Course, but you need to submit a copy of the training certificate issued by WOSM directly to the Administration Branch for data entry into the Scout Membership Information System (SMIS).

   However, WOSM and other Scouting organizations will tailor-made Safe from Harm training according to the nature of the Scouting activities at the world or regional level and you may be required to complete specified Safe from Harm training in order to participate in such activities.

3. **How do I set the name shown in the SfH Course e-Cert?**

   Answer: Your name shown on the e-Cert is the name you enter into the SfH Course. For future verification of your status in the SMIS, please ensure that you register with the name shown on your Hong Kong Identity Card.

4. **What are the computer requirements for taking the SfH Course?**

   Answer: The basic requirement is an internet-connected computer or tablet with a browser (Edge, Chrome, Safari or Firefox) to access the website. Participants are advised to use a computer or tablet for a better user experience in reading the comprehensive contents (mobile phones are not recommended due to the small size of the screen.)

5. **May I change the email address that I have registered in the Course?**

   Answer: If you need to change your email address registered in the SfH Course, please send email to trg@scout.org.hk.

6. **What is the purpose of submitting an email address and telephone number?**

   Answer: During the registration process, you will be asked to verify your email and activate the account. The telephone number is to allow us to contact you by phone for confirmation of information if necessary. All personal details are to be used for the purpose of SfH Course only.

7. **Is the SfH Course bilingual?**

   Answer: Yes.

8. **Can I read and answer the information and questions in the SfH Course in separate time slots?**

Answer: Yes. You may choose the order in which you want to read and complete the different sessions of the SfH Course, and you may also complete the different sessions at different times.

9. **How do I obtain the SfH Course certificate?**

Answer: Only electronic certificate is available in the SfH Course. Once you have completed 100% of the Course, the system will automatically send the SfH Course e-Cert file to your registered email. You can also log in to your SfH Course and open the certificate in the "Certificates" page to save or print your SfH Course e-Cert.

10. **Do I have to keep my own copy of the SfH Course e-Cert?**

Answer: You are required to keep your own SfH Course e-Cert copy for submission if necessary. If the e-Cert is lost, you will have to complete the Course again.

11. **Can I get a certificate if I do not answer 100% of the questions correctly?**

Answer: No.

12. **Can I retry if I have answered some questions incorrectly?**

Answer: Yes.

13. **Will the content of this SfH Course be revised in the future?**

Answer: The SfH Course will be reviewed and updated from time to time. When there are significant revision(s) to the scope and contents of the SfH Course, all leaders and professional scouters/salaried staff shall be required by the Association to complete a new course and obtain the corresponding training certificate.

14. **Do I need to pay for the SfH Course?**

Answer: No payment is required.

15. **Why do I need to enter my personal information already in the SMIS and/or the Training Management System (TMS) when I enrol in the SfH Course?**

Answer: The SMIS, the TMS and the SfH Course are separate computer systems and platforms. Your records stored in the SMIS or the TMS will not be retrieved into the SfH Course.

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