

This is the translation of Programme Circular No.89/2015 (in Chinese) issued on 15 July 2015.

Where a comparison of the authentic texts of the “Procedures and Guidelines on Issue and Collection/Purchase of Badges in Scout Section” discloses a difference of meaning which cannot be resolved, the matter shall be referred to the Programme Branch for interpretation and amendment if necessary.

This circular now reiterates the procedures on issue and collection/purchase of badges in Scout Section to serve as a guideline for all Scout Leaders and related authorities, details are as follows:

**Procedures and Guidelines on Issue and Collection/Purchase of Badges  
in Scout Section**

Name of Badge	Issuing Authority	Issuing Person
1. Pathfinder Award/ Voyager Award/ Challenger Award  Scout Pathfinder Award/ Scout Standard Award/ Scout Advanced Award	Scout Troop	Scout Leader
2. Leadership Award/ Service Flash		
3. Chief Scout’s Award	Association Headquarters	Chief Commissioner
4. Scout Proficiency Badge (Interest) 5. Religious Badge 6. Venture Scout Link Badge	Scout Troop	Scout Leader
	Scout District	District Commissioner; Assistant District Commissioner (Scouts); or District Badge Secretary.
	Scout Region	Deputy Regional Commissioner; Assistant Regional Commissioner (Programme)/(Sectional Training) *; Regional Headquarters Commissioner (Scouts); or Assistant Regional Headquarters Commissioner (Scouts).
	Programme Branch	Deputy Programme Commissioner; Assistant Programme Commissioner (Sections); Headquarters Commissioner (Scouts); or Assistant Headquarters Commissioner (Scouts).
7. Community Involvement Badge 8. World Conservation Badge 9. World Scout Environment Badge 10. Scout Proficiency Badges (Pursuit)/(Service)/(Instructor)	Scout District	District Commissioner; Assistant District Commissioner (Scouts); or District Badge Secretary
	Scout Region	Deputy Regional Commissioner; Assistant Regional Commissioner (Programme)/(Sectional Training) *; Regional Headquarters Commissioner (Scouts); or Assistant Regional Headquarters Commissioner (Scouts).
	Programme Branch	Deputy Programme Commissioner; Assistant Programme Commissioner (Sections); Headquarters Commissioner (Scouts); or Assistant Headquarters Commissioner (Scouts).

11. Air Activity Badges (Basic Air Activity, Intermediate Air Activity and Advanced Air Activity)	Scout District	District Commissioner; Assistant District Commissioner (Scouts); or District Badge Secretary.
	Scout Region	Deputy Regional Commissioner; Assistant Regional Commissioner (Programme)/(Sectional Training) *; or Regional Headquarters Commissioner (Air Activities); Assistant Regional Headquarters Commissioner (Air Activities). Regional Air Activities Representative (only for those Region without the appointment of such relevant Commissioner).
	Programme Branch	Deputy Programme Commissioner; Assistant Programme Commissioner (Sections); Headquarters Commissioner (Air Activities); or Assistant Headquarters Commissioner (Air Activities).
12. Sea Activity Badges (Oarsman, Boatman and Boatswain)	Scout District	District Commissioner; Assistant District Commissioner (Scouts); or District Badge Secretary
	Scout Region	Deputy Regional Commissioner; Assistant Regional Commissioner (Programme)/(Sectional Training) *; or Regional Headquarters Commissioner (Sea Activities); Assistant Regional Headquarters Commissioner (Sea Activities).
	Programme Branch	Deputy Programme Commissioner; Assistant Programme Commissioner (Sections); Headquarters Commissioner (Sea Activities); or Assistant Headquarters Commissioner (Sea Activities).

\*If any of the Scout Region has both positions of Assistant Regional Commissioner (Programme) and (Sectional Training), the issue of the badge will be responsible by the Assistant Regional Commissioner (Sectional Training).

## Collection / Purchase of Scout Badges

Name of the Badge	Collection / Purchase of Scout Badges
1. Membership Badge 2. Senior Patrol Leader Badge/ Patrol Leader Badge/ Assistant Patrol Leader Badge 3. Service Star 4. Patrol Patch	Available for sale at the Scout Shop of Hong Kong. No documental proofs are needed to present during purchase.
5. Pathfinder Award/ Voyager Award/ Challenger Award  Scout Pathfinder Award/ Scout Standard Award/ Scout Advanced Award	Available for sale at the Scout Shop of Hong Kong. The original of the “Certificate of Progressive Scout Badge” with Scout Leader’s signature and Group/Troop stamp is needed to present during purchase.
6. Leadership Award/ Service Flash	Available for sale at the Scout Shop of Hong Kong. The original of the “Scout Award Certificate” with Scout Leader’s signature and Group/Troop stamp is needed to present during purchase.
7. Patrol Activity Woggle	Available for sale at the Scout Shop of Hong Kong. The original of the “Certificate of Progressive Scout Badge” with Scout Leader’s signature and Group/Troop stamp is needed to present during purchase.
8. Chief Scout’s Award	Gifted by the Programme Branch, and distributed by the Scout Shop of Hong Kong on behalf of the Programme Branch. The original of the congratulation letter issued by the Programme Branch and eligible Scout Record are needed to present during collection.
9. Proficiency Badges (Interest / Pursuit / Service / Instructor) 10. Religious Badge 11. Community Involvement Badge 12. World Conservation Badge 13. World Scout Environment Badge 14. Venture Scout Link Badge 15. Air Activity Badges (Basic Air Activity, Intermediate Air Activity, and Advanced Air Activity) 16. Sea Activity Badges (Oarsman, Boatman, and Boatswain)	Available for sale at the Scout Shop of Hong Kong. The original of relevant certificate with authorized person’s signature and stamp of issue authority is needed to present during purchase.*
17. Life Saving Badge	Available for sale at the Scout Shop of Hong Kong. The original of the Bronze Medallion or above level certificate and eligible Scout Record are needed to present during purchase.*
18. Golden Bauhinia Award Insignia	Available for sale at the Scout Shop of Hong Kong. Certificate copy of the Golden Bauhinia Award is needed to present during purchase. Maximum of 3 Award Insignia can be purchased each time.
19. HKAYP Award (Bronze / Silver)	Gifted by the Programme Branch, and distributed by the Scout Shop of Hong Kong on behalf of the Programme Branch. The original of the congratulation letter issued by the Scout Region and eligible Scout Record are needed to present during collection.

\*Note: Each certificate allows a maximum purchase of 2 badges. Staff of the Scout Shop of Hong Kong will stamp on the back of the certificate as proof that the badge has been sold to the certificate holder.

Kindly refer to Appendix 1 for the guideline of procedures on issue and collection/purchase of badges in Scout Section.