



Scout Association of Hong Kong

Finance Branch

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Finance Circular No. 01/2020

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Revised Guidance Notes on Finance Matters

To strengthen the corporate governance, the Association has conducted a comprehensive review on “Guidance Notes on Finance Matters” (“Guidance Notes”). The review has streamlined the procedures, removed outdated requirements and clearly set out the financial practices for Scout Units pursuant to their structures and roles. This revised Guidance Notes has been approved by Finance Committee of the Association in October 2020 for adoption by Association Headquarters, Regions and Subsidiaries* with immediate effect. Scout Districts shall also comply with this Guidance Notes with effect from 1 January 2021. For Scout Groups, they are encouraged to observe the Guidance Notes as far as possible in managing their financial matters.

Full particulars of the Guidance Notes are available in the Association website (www.scout.org.hk/finguide).

** Guidance Notes not applicable to B P International House*



Guidance Notes

Evita LEE

Chief Scout Executive