



## Subsidy Scheme for Needy Leaders' Training (2024 – 2025)

### 1. Aim

The “Subsidy Scheme for Needy Leaders' Training” (the Scheme) aims at assisting Scout Leaders who have financial difficulties to participate in training courses/examinations.

### 2. Scheme Effective Date

1 April 2024

(Effective date based on the first day of the training courses/examinations. Period should be between 1 April 2024 and 31 March 2025.)

### 3. Eligibility Criteria

Scout Leaders from needy family including currently in receipt of Comprehensive Social Security Assistance (CSSA), or full/half grant under the Student Financial Assistance Scheme (SFAS), or 50% or above level of assistance from The Tertiary Student Finance Scheme (TSFS)/ Non-means-tested Loan Scheme for Full-time Tertiary Students (NLSFT) and with valid Leader Warrant or Instructor Appointment.

### 4. Subsidy Amount

Successful applicants will receive full fee remission.

### 5. Subsidy Coverage

Training courses and examinations organized by related regions/ branches

- ◆ Training Courses and Skill Courses under Sectional Leaders Wood Badge Training Scheme;
- ◆ Refresher Workshops under Integration Arrangement of Scoutcraft Training;
- ◆ Courses and Examinations under Scoutcraft Accreditation Scheme;
- ◆ Basic Operation Courses;
- ◆ Trainers' Basic Courses (Module 1, 2 & 3);
- ◆ Courses for Assistant Leader Trainers and Courses for Leader Trainers;
- ◆ Qualifications Framework Courses organized by Leadership Training Institute; or
- ◆ Courses recognized by Leadership Training Institute Foundation Study Subsidy Scheme.

### 6. Application Procedures

- ◆ Applicants should submit completed “Subsidy Scheme for Needy Leaders' Training Application Form” (T/06) together with hard copy of proof of receiving CSSA / grant under SFAS / TSFS / NLSFT to Training Branch, 9/F, Hong Kong Scout Centre, Scout Path, Austin Road, Kowloon at least 14 working days prior to the deadline of the training courses/ examinations.
- ◆ The Association will notify the applicant the application result in writing within 14 working days upon receipt of the application. Applicants are suggested to allow sufficient time for processing if they want to know the result before submitting the application of the training courses/ examinations.
- ◆ Application Form for the Scheme can be obtained from Training Branch or downloaded from our website (<http://www.scout.org.hk> →Circulars and Forms→Forms).

### 7. Points to Note

- ◆ A successful applicant will receive a Certificate of Recommendation issued by the Scout Association of Hong Kong. With the Certificate, applicants will receive full remission for the training courses/ examinations during the year. If there are any changes in the financial situation of the applicant, he/she should provide a written notification to the Training Commissioner.
- ◆ When applying training course/ examination, the successful applicant should submit the Certificate of Recommendation together with the completed application form of the training course/ examination by post or in person to organizing Scout units.
- ◆ There is no limit to the number of occasions on which the successful applicant can receive full remission for the training courses/ examinations he/she applied during the validity period, but he/she cannot apply subsidy for the same training course/ examination twice.
- ◆ The successful applicant should attend all sessions of the course/ examination or he/she must settle the course fee/ examination fee.
- ◆ The Association reserves the right of making the final decision of approving the application or not without providing any reasons.

The Association will review the Scheme after 31 March 2025 for the purpose of mapping out the way forward. For enquiries, please contact Training Branch at 2957 6477 during office hours.



CHAN Yung  
Training Commissioner