



## “Scouting for Life” Jamboree

### 1. Introduction

The Association will organise a Jamboree with a variety of enjoyable and creative activities under the theme of “Scouting for Life”. This event aims to let the campers challenge themselves and experience the fun of camping, jointly explore and practise sustainable development goals, and through group life, develop friendship, promote the core values of the Scout Movement, nurture team spirit and build a better society together.



### 2. Period

6 to 10 April 2023 (Thursday to Monday) [ 5 Days 4 Nights ]

### 3. Venue

Pillar Point Valley, Tuen Mun

### 4. Camp Fee

HK\$800 per person (covering regular meals during Jamboree, general insurance coverage, camper handbook, Jamboree emblem, cap, scarf and certificate of participation). Campers not staying for the whole period of the Jamboree are still required to pay the camp fee in full.

### 5. Equipment

Campers should bring along their own tents, eating utensils and other personal camping gears. Owing to the limitation of the campsite venue, this Jamboree imposes a strict “No Fire” policy and campers must not bring any ignition tools.

### 6. Eligibility Criteria

6.1 Scout members who fulfill the following criteria and have the endorsement from the Group Scout Leader / Scouter-in-charge are eligible to join:

- Members of Cub Scout, Scout, Venture Scout and Rover Scout sections aged 11 or above who hold valid membership record books (parents’ or guardians’ consent required for those aged under 18);
- Leaders / Instructors who hold valid Warrant or Certificate of Appointment and the Certificate of the [“Safe from Harm” Online Self-learning Course](#).
- Age of the participants is based on the first day of the Jamboree.

6.2 Other Requirements:

- Enrolment can only be made by the respective Scout Group.
- The minimum leader-to-youth member ratio is 1:9. Rover Scouts are exempted from this requirement.
- There should be at least one accompanying leader who is of the same gender as the participating youth members. If the Scout Group has both male and female youth members to join, there should be both male and female accompanying leaders.
- Maximum 4 persons a tent and the campers in the same tent must be of the same gender, and leaders are not allowed to share tent with youth members.

## 7. **Enrolment**

### 7.1 Enrolment Procedures

Enrolment is handled by the respective Regions / District Clerical Support Team (DCST) (for Scout Groups of Silver Jubilee District). To enhance efficiency and manage camper information more easily, Scout Groups should use the Online Enrolment and Payment System (OEPS) (<https://oeps.scout.org.hk>). The Association will email the login information to all Scout Groups through the respective Association email accounts. For Scout Groups that have not received the login information by **5 January 2023**, please contact staff of the Administration Branch.

Details are as follows:

- (a) Responsible leader of Scout Group can enrol via the OEPS direct or use Excel form to batch upload camper information. Please verify all information after completing the camper information and uploading the required documents, then submit the enrolment.
- (b) Upon the completion of camper information review and enrolment confirmation, the respective Regions / DCST (for Scout Groups of Silver Jubilee District) will issue through system email (oeps@scout.org.hk) the “Payment Notification” to responsible leader, who can pay the camper fee through the payment link in the “Payment Notification” email.
- (c) Upon successful payment, the enrolment status will be immediately changed to “Successfully Enrolled” in the system.
- (d) Responsible leader will receive “Acceptance Confirmation” email once the enrolment is accepted.

### 7.2 Enrolment Deadline

**20 February 2023 (Monday)**

Enrolment will be accepted on a “first-come, first-served” basis, taking also into account whether all eligibility criteria are met, all required documents are submitted and the camp fee settled on time, and the campsite capacity.

### 7.3 Remarks

- (a) All enrolment-related information of the Jamboree will reach the responsible leader of Scout Groups through the OEPS and/or email. Responsible leaders should help disseminate the information to campers of the respective Scout Groups.
- (b) Once acceptance is confirmed, no refund will be entertained under any circumstances. If a camper quits, substitution can be made by filling the vacancy concerned with an eligible participant of the Scout Group. Responsible leader must make replacement request through the OEPS on or before 13 March 2023.
- (c) Participants aged under 18 must complete [Parent Consent Form \(PT/46\)](#). Responsible leader must ensure all members aged under 18 have completed this form. The forms should be kept by responsible leader and be destroyed immediately after the completion of the activity.
- (d) In case a participant has any health information such as illnesses and allergies, responsible leader must provide such information through the OEPS.
- (e) Should there be any inaccuracy/omission of camper information, responsible leader must make amendment request through the OEPS on or before 13 March 2023.
- (f) If the responsible leader does not receive confirmation email by 6 March 2023, please make an enquiry to the respective Regional Headquarters / DCST (for Scout Groups of Silver Jubilee District).
- (g) The Regional Headquarters / DCST (for Scout Groups of Silver Jubilee District) will notify responsible leaders for the collection of camper handbook, Jamboree emblem, cap, scarf, etc. prior to the Jamboree.
- (h) The Association reserves the right of final decision and accepts no objection.

## 8. Subsidy Scheme

- 8.1 The “Scouting for Life” Jamboree Subsidy Scheme is to enable needy youth members to join this Jamboree.
- 8.2 Responsible leaders should make application for their youth members at the time when enrolling through the OEPS. Applicants are required to pay the camp fee in full first and stay for the whole Jamboree. For more information, please refer to the information of the Subsidy Scheme in the Appendix.
- 8.3 If applicant does not receive the application result by 13 March 2023, please check with Administration Branch.
- 8.4 Individual Units may provide subsidy to their participants. For details, please refer to the related circulars or make an enquiry to the respective Units.

## 9. Enquiries

	<u>Unit</u>	<u>Telephone / Email</u>
General enquiries:	Hong Kong Island Region	2574 4296 / <a href="mailto:hkir@scout.org.hk">hkir@scout.org.hk</a>
	Kowloon Region	2957 6488 / <a href="mailto:kr@scout.org.hk">kr@scout.org.hk</a>
	East Kowloon Region	2957 6466 / <a href="mailto:ekr@scout.org.hk">ekr@scout.org.hk</a>
	New Territories Region	2425 5999 / <a href="mailto:ntr@scout.org.hk">ntr@scout.org.hk</a>
	New Territories East Region	2667 9100 / <a href="mailto:nter@scout.org.hk">nter@scout.org.hk</a>
	District Clerical Support Team	2957 6390 / <a href="mailto:dcst@scout.org.hk">dcst@scout.org.hk</a>
System Use:	Administration Branch	2957 6305 / 2957 6331 / <a href="mailto:administration@scout.org.hk">administration@scout.org.hk</a>
System Support:	Information Technology Office	2957 6433 / <a href="mailto:itoffice@scout.org.hk">itoffice@scout.org.hk</a>



Wilson LAI  
Camp Director

## “Scouting for Life” Jamboree Subsidy Scheme

### 1. Eligibility

- 1.1 Members of Cub Scout, Scout, Venture Scout or Rover Scout sections aged 11 or above who hold valid membership record books; and
- 1.2 Recipients of Comprehensive Social Security Assistance (CSSA), or full/half grant under the Student Financial Assistance Scheme (SFAS), or 50% or above level of assistance from The Tertiary Student Finance Scheme (TSFS) / Non-means-tested Loan Scheme for Full-time Tertiary Students (NLSFT); or under other special financial difficulties.

### 2. Subsidy

Full amount of the camp fee

### 3. Application Procedures

- 3.1 For Scout members aged under 18, applications shall be made by their parents / guardians, while for Scout members aged 18 or above, they may apply by themselves.
- 3.2 Application for the subsidy shall be made by the respective Scout Groups at the time when enrolling for the Jamboree via the Online Enrolment and Payment System.
- 3.3 Applicant should submit all relevant documentary proof to the respective Scout Groups for the application:
  - (i) Duly signed declaration form;
  - (ii) Copy of bank account proof (showing clearly the applicant’s name, bank name and account number); and
  - (iii) Proof of government financial assistance currently received by the Scout member (see Clause 5.1 for details).
- 3.4 An application with insufficient documentary proof will not be processed.
- 3.5 Applicants are required to pay the camp fee in full first and stay for the whole Jamboree.**
- 3.6 Click [here](#) to download the declaration form (see below for the QR code), which can also be downloaded from the Online Enrolment and Payment System or obtained from Administration Branch.

### 4. Application Deadline

20 February 2023 (same as the enrolment deadline for the Jamboree)

### 5. Assessment Procedures

5.1 In general, applicant should submit the following document for assessment:

Financial Assistance Received	Supporting Documents	Level of Subsidy
Comprehensive Social Security Assistance	Copy of supporting document from the Social Welfare Department	Full
Student Financial Assistance Scheme (Full/ Half Grant)	Copy of supporting document from the Student Finance Office or original supporting letter from school	
The Tertiary Student Finance Scheme (TSFS) / Non-means-tested Loan Scheme for Full-time Tertiary Students (NLSFT) (50% or above level of assistance)	Copy of supporting document from the Student Finance Office	

- 5.2 In case of financial difficulties but none of the abovementioned government financial assistance is received, gross annual household income proof and information such as number of family members must be provided for the assessment; otherwise the application will be declined.
- 5.3 The Association reserves the right of final decision.
- 5.4 The Association will inform the applicant of the result by email, copying to the respective Scout Group for information, within 14 working days after the application deadline.

## **6. Subsidy Collection Arrangements**

- 6.1 Successful applicant should submit copies of certificate of participation and camp fee receipt to Administration Branch via the respective Scout Group within one month from the date when the Jamboree ended.
- 6.2 Email notification will be sent to the applicant, copying to the respective Scout Group, after autopay is made.

## **7. Use of Information**

- 7.1 Personal data provided in the application will be used for processing and assessing the application only.
- 7.2 Personal data for the application will be destroyed one year after the end of the subsidy year.

## **8. Enquiry**

Administration Branch (Tel: 2957 6305)



[Declaration form](#)

**Scout Association of Hong Kong**  
**“Scouting for Life” Jamboree**  
**Subsidy Scheme**  
**Declaration Form**

For Scout members aged under 18, applicant shall be their parent/guardian.

(The Form should be completed in dark blue or black ink or by typing)

**Particulars of Scout Member :**

Name of Scout member (English) : \_\_\_\_\_

Name of Scout member (Chinese) : \_\_\_\_\_

**Apply for subsidy :**

Name of the local Jamboree : “Scouting for Life” Jamboree

Event date : 06.04.2023 - 10.04.2023

Organizing Unit : Scout Association of Hong Kong

Fee (HK\$) : 800.00

**Declaration**

I, \_\_\_\_\_ [Name of Applicant] have read and fully understood the application guideline for the “Scouting for Life” Jamboree Subsidy Scheme. I would like to make the following declarations:

- (1) I declare that the information given is true and correct.
- (2) I understand and agree that Scout Association of Hong Kong has the right to conduct comprehensive checking in the course of processing of application or after the disbursement of subsidy to verify that the information submitted by me is true, complete and accurate.
- (3) I agree to and respect the assessment of Scout Association of Hong Kong and I am willing to accept the final decision.

Applicant Signature: _____  Name: _____  Date: _____	Relationship with the Scout member (if applicable) : _____  Email address: _____  Contact No.: _____
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Personal particulars and other related information provided is voluntary and will only be used by the Association for processing the application for “Scouting for Life” Jamboree Subsidy Scheme and relevant purposes. We may not be able to process the application if no accurate or adequate data is provided.

**香港童軍總會**  
**Scout Association of Hong Kong**  
**家長同意書**  
**Parent's Consent Form**

**活動 / 訓練班資料**  
**Activity / Course Information**

舉辦日期 : 06.04.2023 - 10.04.2023  
 Date : \_\_\_\_\_  
 舉辦地點 : 屯門踏石角望后石谷 Pillar Point Valley, Tuen Mun  
 Venue : \_\_\_\_\_  
 內容 : 「一世童軍」大露營 "Scouting for Life" Jamboree  
 Content : \_\_\_\_\_

**聲明**  
**Declaration**

本人已清楚上述活動／訓練班之主要內容，且確知敝子弟之健康情況適宜參與有關活動。現同意敝子弟\_\_\_\_\_（姓名）參與上述活動／訓練班。

I certify that I have acknowledged the content of the above activity / course and the health condition of my son / daughter is suitable for the activity. Thus, I hereby agree \_\_\_\_\_ (Name of applicant) to participate in the above activity / course.

特別健康情況（例如敏感、哮喘等）  
 Special health condition (e.g. allergy, asthma etc)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

家長／監護人簽署 : \_\_\_\_\_ 日期 : \_\_\_\_\_  
 \*Parent / Guardian's Signature : \_\_\_\_\_ Date : \_\_\_\_\_  
 家長／監護人姓名（正楷） : \_\_\_\_\_ 緊急聯絡電話 : \_\_\_\_\_  
 \*Name of Parent / Guardian : \_\_\_\_\_ Emergency Contact No.: \_\_\_\_\_  
 ( in block letters )

\* 請刪去不適用者  
 Please delete the inappropriate

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備註 Remarks

- 申請表格內填報的個人及其他有關的資料，會供本會處理申請參與活動／訓練班及有關的用途。在表格內提供的個人及其他有關資料純屬自願。然而，如果沒有正確或足夠的資料，本會可能無法處理有關的申請。

The personal data and other related information provided in the application form will be used by the Association for dealing with the application for participating in the activity / course and other related purposes. The provision of personal data and other related information by means of the application form is voluntary. However, we may not be able to process the application if no accurate or adequate data is provided.

- 在一般情況下，報名表將於活動／訓練班完成後6個月銷毀。  
 Application form will normally be destroyed 6 months after completion of the activity / course.