

# Choi Chee Ming Luen Kwong Scout Centre --- Venue Booking Form

Organization / Applicant Name : \_\_\_\_\_

Signature / Chop : \_\_\_\_\_

Application Date / No. of Campers : \_\_\_\_\_

Contact No. : \_\_\_\_\_

- Points to Note :
1. Please use a “✓” to choose your preferred venues & submit this form 2 weeks before using date by mail or fax (26666191).
  2. Application submitted after deadline will not be processed.
  3. Camp Manager reserves the right to re-allocate all venues.

Venue  Time		① Hall	① Lecture Room 1	① Lecture Room 2	① Leader Room 1	① Leader Room 2		Campfire Circle	② BBQ Site	Remarks
		100 Persons	30 Persons	30 Persons	30 Persons	30 Persons		50 Persons	100 Persons	
<b>0900-1000</b>	<b>Indoor Venue</b>						<b>Outdoor Venue</b>			
<b>1000-1100</b>										
<b>1100-1200</b>										
<b>1200-1300</b>										
<b>1300-1400</b>										
<b>1400-1500</b>										
<b>1500-1600</b>										
<b>1600-1700</b>										
<b>1700-1800</b>										
<b>1800-1900</b>										
<b>1900-2000</b>										
<b>2000-2100</b>										
<b>2100-2200</b>										

① Free of charge (Excluding the Air-conditioning charge), \$10 per Hour for each air-conditioner unit.

② Portable barbecue stoves are available for campers.

※ Audio and Video Facilities are available for renting. Reserved are based on **First Come First Serve** basis. The fees are as follow:

	Facilities	Fees (Scout) for each item	Fees (Non-scout) for each item
Audio	Amplifier / Microphone	\$10 / Hour	\$20 / Hour
Video	LCD Projector	\$10 / Hour	\$10 / Hour

※ The above venues should comply with the camp regulations.