

Scout Association of Hong Kong

Pak Sha Wan Tam Wah Ching Sea Activity Centre

Annual Craft Usage Scheme

The purpose of this scheme is to encourage Scout Group to utilize Centre's crafts. Application guidelines are listed as below.

A. Application Guidelines :

- (1) Annual Craft Usage Scheme is effective from 1st April to 31st March every year.
- (2) Applicant must be Scout Group and applied by the leader of Scout Group. The fee of this scheme is **\$550** per year.

(3) <u>Type of Crafts</u>	<u>Quantities</u>
i) Canoe (Single)	6 Pieces
ii) Canoe (Double)	3 Pieces
iii) Canoe Polo	6 Pieces
iv) 17' / 20' Standard Boat* (Pulling)	1 Piece
v) 17' / 20' Standard Boat* (Sailing)	1 Piece
vi) Windsurfing Board	3 Pieces
vii) Single Sailing Dinghy (Topper, Pico)	3 Pieces
viii) Double Sailing Dinghy (Pico)	2 Pieces
ix) Racing Sailing Dinghy (420, Laser Bahia)	2 Pieces

** All craft users must possess relevant certificate. For the detail of the prerequisite qualification, activity area and other rule and regulation for craft user, please refer to "**Prerequisite Qualification for Craft User**".*

- (4) Applicant could hire the crafts **Twelve Times** per year. Each selection of craft is considered as once.
- (5) Each Scout Group could select a maximum of **2 types of crafts per day**. Should the Scout Group request for more than 2 types of crafts, Centre will further assess the possibility based on the availability of the day.
- (6) The leader and the sea activity leader of the Scout Group should send the copies of their warranty with the application form to the Centre.
- (7) Scout Group is required to join the Centre Service Scheme. At least 6 members in the Scout Group must attend the service and serve no less than 16 hours on or before 31st March every year (Please contact Camp Staff for arrangement). Service including simple craft maintenance, campsite maintenance and cleaning etc. If Scout Group could not meet the requirement above, they could not join Annual Craft Usage Scheme in the coming future.
- (8) If the Scout Group is being absent for 3 times without noticing Centre, all the quotas of hiring crafts will be rescinded. Centre will not refund in this case and the Scout Group should bear the cost incurred.
- (9) Annual Craft Usage Scheme should not have conflict with Centre activities. If there are clashes, the craft hiring in this Scheme are required to change the date or cancel.
- (10) Centre reserves the right on allocating the craft.

B. Condition of Hiring

- (1) Scout Group should send the application form for hiring craft **7 days** before use.
- (2) **The chop of the Scout Group** and **the signature of the leader** should be showed on the application form.
- (3) Only Scout leader and members could join this Scheme. Non Scout members' use the crafts are required to pay an extra fee.
- (4) Scout members must show their Scout Record Book or relevant documents for identification when reporting.
- (5) Scout members must provide the Certificate of Swimming Test and related Sea Activity Log Book/ Certificate for verification by the Camp Staff on the day of activity. Centre will return the documents after the completion of activities.
- (6) Craft users must carry out activities within Area 1. To go beyond this area, craft users must get approval from Camp Manager in advance.
- (7) For the detail of hiring craft, please refer to "***Prerequisite Qualification for Craft User***".
- (8) Holding training course should not be included in this scheme.