



Policy on Holding Visit / Activity to Mainland China and Receiving Mainland Unit

This Circular substitutes Policy Circular No. 24/2018 issued on 1 January 2018.

All Scout members (including leaders, lay members and youth members,) and units who want to organize or arrange visits or activities to the Mainland China in their Scout identities, and all units (including Branches, Regions, Districts and Scout Groups) which intend to receive Mainland units should comply with the following policy of the Association:

1. “Mainland China” refers to all areas within the territory of the People’s Republic of China, while not including the Macao Special Administrative Region.
2. “Holding visit / activity to Mainland China” refers to any Scout units or members who organize or arrange visits or activities to the Mainland China in their Scout identities.
3. **Scout units** who want to organize or arrange trainings or activities to the Mainland China in their Scout identities should apply for approval from the respective Regional Commissioner or Assistant Chief Commissioner (Mainland Affairs). All Regional units, including Districts and Scout Groups, should apply for approval from the respective Regional Commissioner. All other Scout units (including Branches, Leadership Training Institute, the Baden-Powell Scout Club of Hong Kong and the Friends of Scouting) should apply for approval from Assistant Chief Commissioner (Mainland Affairs). Unit application form (MAB/01A) and the guidance notes are available at Mainland Affairs Branch and Regional Headquarters.
4. **Scout members** who want to organize or arrange trainings or activities to the Mainland China in their Scout identities should apply for approval from the respective Regional Commissioner or Assistant Chief Commissioner (Mainland Affairs). Application should be made via the respective Scout Groups and Districts/Regions/Units. Individual application form (MAB/01C) and the guidance notes are available at Mainland Affairs Branch and Regional Headquarters.
5. Trainings or activities organized or arranged to the Mainland China should obey the “Law of the People's Republic of China on the Administration of Activities of Overseas Non-Governmental Organizations within the Territory of China”. Applicants should cooperate with China's state organs, people's organizations, public institutions, and social organizations. The Chinese partner shall submit to local registration authorities the necessary documentation and information for records 15 days before the temporary activities commence. Hence, applicants should reserve enough time to assist the Chinese partner in handling examination and approval procedures in accordance with State regulations by submitting requested documents. All Regional units, including Districts and Scout Groups, should submit the documents via the respective Regional Commissioner. All other Scout units (including Branches, Leadership Training Institute, the Baden-Powell Scout Club of Hong Kong and the Friends of Scouting) should submit the documents on their own.

6. If the itinerary includes visit to Macau, the applicants should also submit Form “Unit Application for Overseas Visit / Activity” (IL/5A) or Form “Individual Application for Overseas Visit / Activity” (IL/5B) and apply for approval from the International Commissioner.
7. All communications with officials of the Chinese Communist Party, Government and Military, and all correspondences to the units in Hong Kong affiliating to the Central People’s Government (such as the Liaison Office of the Central People’s Government in the Hong Kong SAR / Office of the Commissioner of the Ministry of Foreign Affairs of the People’s Republic of China in the Hong Kong SAR) must be handled by Mainland Affairs Branch.
8. Scout units / members who plan to sign any document, in the name of the Association, with other organizations in the Mainland China, should submit prior application with sample of the document, via Mainland Affairs Branch, to Chief Commissioner for consideration and approval.
9. Association Headquarters has purchased the “General Liability Insurance” and “Group Personal Accident Insurance” for all Scout members. Members are strongly advised to purchase additional suitable insurance which has full coverage of all the activities (such as travel and medical insurance etc).
10. Applications should be made at least 1 month in advance from the date of departure.
11. Scout units which intend to receive Mainland units should complete Form MAB/01B and apply for approval from the respective Regional Commissioner or Assistant Chief Commissioner (Mainland Affairs) under the same procedure stated at point 3 and 4.
12. For Scout units / members who intend to book the Scout campsites for the reception of Mainland units, not until the reception application is approved will the Camp Manager accept the booking.



James TSUI
Mainland Affairs Commissioner