

SCOUT ASSOCIATION OF HONG KONG TRAINING BRANCH

Wood Badge Claim Form

1. Personal Particulars

Name (Chi)		(Eng)		HKID Card No.		Gender		
Scout Post			Group		District		Unit	
Contact No. (Mobile)			(Residence)		E-mail Address			

2. Completed Wood Badge Training Course

General Information Course		Certificate No.		Date		
Section	Basic Course / Fundamentals Training Course / Fundamentals & Leadership Training Course / Basic Course (I)		Intermediate Course / Sectional Skills Course / Basic Course (II)		Advanced Course	
	Certificate No.	Date	Certificate No.	Date	Certificate No.	Date

3. Completed In-service Training

Section	Basic In-service Training		Intermediate In-service Training (if applicable)		Advanced In-service Training	
	Certificate No.	Date	Certificate No.	Date	Certificate No.	Date

4. Completed Skill Course (if applicable)

Course Title	Certificate No.	Date

5. For Training Branch / Region use Only

Ensure all certificates are recorded in Scout Membership Information System (SMIS)

6. Nomination²

I hereby certify that the above leader has completed all of the above training and I

RECOMMEND him / her to be awarded the Wood Badge.

DON'T RECOMMEND him / her to be awarded the Wood Badge. The reason is stated as follows:

Remarks: Reason must be given if not recommended.

Signature _____

Name in Block _____

Letter _____

Date _____ Post _____

7. For Training Branch use Only

Endorsement			Approval		
ATC (LT) / DTC (O)			Training Commissioner		
Category of Wood Badge		Wood Badge Certificate No.		Date of Issue	

- Remarks
1. If the nominee is a Group / District / Region Scout Leader, the completed form should be returned to the respective Region for Regional Training Commissioner's nomination before submitting to Training Branch. If the nominee is a Headquarters Scout Leader, the completed form should be returned to Training Branch directly.
 2. The personal data and other related information provided by the nominee by means of the nomination form will be used by the Association for dealing with this nomination and future communication. The provision of personal data and other related information by means of the nomination form is voluntary. However, if the nominee does not provide adequate and accurate data, we may not be able to process the application.