



**Scout Association of Hong Kong
International Branch**

Tel : 2957 6400 Fax : 2302 1001

International Circular No.12/2001

15 June 2001

Guidelines for Holding Overseas Visit / Activity

The following are the policy and guidelines of the Association for all members (including scout, leader, commissioner and lay member) who want to organize or arrange overseas visit or activity. Please ensure its strict compliance:

- 1) The team leader of any scout unit planning to travel overseas is required to complete FORM (IL/5) and have it endorsed by the District Commissioner or Assistant Chief Commissioner concerned. The completed form should reach the International Branch at least 1 month before departure.
- 2) Applicants must not approach any overseas organization directly without prior authorization from the Association Headquarters. Please be reminded that under no circumstances should any member or members traveling overseas hold himself/themselves out as the Contingent of the Scout Association of Hong Kong without prior authorisation from the Association Headquarters.
- 3) Prior application and approval are requested for applicants to sign any document with other organizations.
- 4) Scout members must remember that their code of conduct is the Scout Promise and Law. Good social manner and discipline are expected from all scout members when conducting activities overseas.
- 5) The non-compliance of any of the above guidelines may give rise to disciplinary action against the offender.
- 6) For enquiries, please contact the undersigned or the International Branch.
(Tel: 2957 6400).

Alexander WONG
International Commissioner