



Basic Qualifications of the Staff Team of Leader Training Courses

This Circular supersedes the Training Circular No. 41/2009 issued on 15 July 2009 in view of the revision of some course titles.

The basic qualification of the Course Leader is set out below:


Course Title	Basic Qualification of the Course Leader
General Information Course	Trainer, and fulfilling one of the following requirements: a) having served as the Deputy Course Leader, Assistant Course Leader or Tutor in a General Information Course; or b) having served as the Tutor in a Fundamentals Course, Fundamentals and Leadership Training Course, Basic Course, Sectional Skills Course, Intermediate Course or Advanced Course.
Fundamentals Course Basic Course	Trainer, and fulfilling one of the following requirements: a) having served as the Deputy Course Leader, Assistant Course Leader or Tutor in a Fundamentals Course, Fundamentals and Leadership Training Course or Basic Course of the same Section; or b) having served as the Course Leader in a General Information Course; or c) having served as the Tutor in a Sectional Skills Course, Intermediate Course or Advanced Course of the same Section.
Cadet Training Course Sectional Skills Course Intermediate Course Basic Operations Course	Assistant Leader Trainer
Advanced Course	Leader Trainer
Skill Course	1. Trainer, and having served as the Deputy Course Leader or Tutor in the same recognized Skill Course; or 2. possess recognized qualification and approved by the Training Commissioner.

The basic qualification of the Deputy Course Leader is set out below:

Course Title	Basic Qualification of the Deputy Course Leader
General Information Course Fundamentals Course Basic Course	Trainer
Sectional Skills Course Intermediate Course	Trainer, and fulfilling one of the following requirements: a) having served as the Assistant Course Leader or Tutor in a Sectional Skills Course or Intermediate Course of the same Section; or b) having served as the Course Leader in a Fundamentals Course, Fundamentals and Leadership Training Course or Basic Course of the same Section; or c) having served as the Tutor in an Advanced Course of the same Section.
Cadet Training Course Basic Operations Course	Trainer, and fulfilling one of the following requirements: a) having served as the Assistant Course Leader or Tutor in a Sectional Skills Course or Intermediate Course; or b) having served as the Course Leader in a Fundamentals Course, Fundamentals and Leadership Training Course or Basic Course; or c) having served as the Tutor in an Advanced Course.
Advanced Course	Assistant Leader Trainer
Skill Course	1. Trainer ; or 2. possess recognized qualification and approved by the Training Commissioner.

The basic qualifications of other staff members are set out below:

Staff Member	Basic Qualifications
Assistant Course Leader	Trainer
Tutor	1. Trainer; or 2. have completed all 3 modules of Trainers' Basic Course; or 3. possess recognized qualifications.
Course Administrator / Supply Officer	1. Training Auxiliary; or 2. appointed by the Course Leader.
Session Speaker / Activity Instructor	1. Trainer; or 2. appointed by the Course Leader and have adequate breadth of training experience in the relevant session or activity; or 3. Specialist Trainer.


 MAK Wai-ming
 Training Commissioner